

City of Antioch RFQ for Motel Occupancy Agreement Program to Shelter Unhoused Residents

Questions and Answers

Posted March 20, 2025

Question #1: There are two addresses, which of the two should we send our RFQ to, the "Delivery Address" or the "Mailing Address"?

Answer: Respondents may mail their application to the mailing address or hand deliver to the delivery address.

Question #2: Since our team will be procuring a possible Hotel/Motel for these services should we also obtain Insurances, or ask to be included on the hotels insurance policy?

Answer: The City is seeking to enter into contact with a motel or hotel owner or operator. If your organization does not currently own or operate a hotel or motel in the City of Antioch, you would not be eligible to apply.

Question #3: How many years is this contract expected to be?

Answer: The City has secured funding for an 18-month contract.

Question #4: Are able to provide more than one quote for the solicitation? And if so should we prepare a separate package to be sent in?

Answer: If your organization owns or operates more than one motel or hotel in Antioch, you would be welcome to submit more than one application. Please submit a separate application for each motel.

Question #5: Is there any other documentation that is required to include with the Statement of Qualifications Form?

Answer: No, the only required element of the application is the completed Statement of Qualifications Form. We will soon add this form as a fillable format.

Question #6: Do we have to put our employees 24 hours to run the show? How city employees will help us ? How many city employee will be there ? How long ? Hotel motel are not provides front desk staff?

Answer: The motel or hotel operators will be responsible for all aspects related to the property, including maintenance and facility management. However, the on-site service provider will oversee and manage all programmatic elements on a 24-hour basis, ensuring continuous support for participants. Motel or hotel operators will not provide front desk staff, as the service provider is responsible for managing intake, case management, and resident support.

Question #7: You don't require sprinkler system in new facility. We spend major expense to secure the place to install sprinklers . Fire hazard is common in such a homeless ness facility. If any new things did you guys add then let me know.

Answer: The City expects that the selected motel or hotel property will meet all applicable building codes.

Question #8: Who will be in Charge for this program?

Answer: The Department of Public Safety and Community Resources will oversee this project.