



PARKS & RECREATION COMMISSION MEETING

**Antioch City Hall
200 H Street
Antioch, CA 94509**

**Thursday
August 15, 2024
7:00 p.m.**

AGENDA

Parks and Recreation Commission Meetings are live-streamed at <https://antiochca.gov/parksandrecreationmeeting>

Notice of Opportunity to Address the Parks and Recreation Commission

There are two ways to submit public comments to the Commission:

Members of the public attending the meeting in person may speak during “public comments” or during an agenda item. If you wish to speak either during “public comments” or during an agenda item, please approach the podium at the appropriate time and the Chair will notify you when you may speak. Please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).

If you wish to provide a written public comment you may email the Director of Parks and Recreation at bhelfenberger@antiochca.gov, by 3:00 p.m. the day of the Parks and Recreation Commission Meeting. Please note, written public comments received by 3:00 p.m. the day of the Parks and Recreation Commission Meeting will be shared with the Parks and Recreation Commission before the meeting, entered into the public record, retained on file, and available to the public upon request. Written public comments will not be read during the Parks and Recreation Commission Meeting.

Individuals may view the agenda and related writings on the City of Antioch website: www.antiochca.gov. In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City’s ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.



PARKS & RECREATION COMMISSION MEETING

August 15, 2024

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of June 20, 2024.

VI. BUSINESS

1. Discussion on Cyclist Safety
2. Overview of Funds Available for Park Improvements
3. Update on "City Resources" Page for the Recreation Guide

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff Communication
2. Commission Communication

VIII. ADJOURNMENT

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PARKS & RECREATION COMMISSION MEETING

Thursday
June 20, 2024
7:00 p.m.

ANNOTTATED AGENDA/ MINUTES

I. CALL TO ORDER

Call to Order by Chair King at 7:00 pm

II. ROLL CALL

*Commissioners Present: Ellis, Eubanks, Hunt, King
Commissioners Absent: Del Castillo, Matthews (Arrived 7:12pm), Williams (arrived 7:01)
Staff Present: Brad Helfenberger, Acting Assistant City Manager (ACM)/
Parks and Recreation Director
Carlos Zepeda, Deputy Public Works Director*

III. PLEDGE OF ALLEGIANCE

Chair King led the Pledge of Allegiance

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

There were no public comments for items not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission Meeting of May 16, 2024.

Motion to approve minutes of the Parks and Recreation Commission meeting April 18, 2024.

Motion: Ellis

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Second: Williams
4 Yes/0 No
2 Absent
1 Abstain - Eubanks

VI. BUSINESS

1. Adopt A Trail Program Update

(Note, this item was moved after item 2). Commissioner Matthews and ACM Helfenberger provided an update on the development of the Adopt A Trail program. The Commission provided feedback and thanked Commissioner Matthews for his work on the project. ACM Helfenberger hopes to launch the program in August.

2. Discussion of Potential Development of a Bicycle Pump Track

ACM Helfenberger provided background on the Bicycle Garden project, which could include a bicycle pump track. He then explained what a pump track is. Commissioner Ellis asked about the types of materials used and who the potential end users are. ACM Helfenberger responded that all of those questions are up for discussion and that the Commission would have the opportunity provide their preference. Commissioner Williams expressed enthusiasm for the concept and asked about whether the City's insurance would cover the amenity. ACM Helfenberger responded that issue had not yet been explored. Chair King asked who the intended audience of the Bicycle Garden was. ACM Helfenberger responded that it was intended for school age children and their families. The pump track would extend that to teens and adults. This spurred a discussion about the various potential users and how they may interact. More information on the Bicycle Garden will come to the Commission at a future meeting.

3. Potential Cancellation of July 2024 Regular Meeting

The Commission discussed cancelling the July Parks and Recreation Commission Regular Meeting.

Motion to cancel the Regular Meeting of the Parks and Recreation Commission for the month of July.

*Motion: Ellis
Second: Hunt
6 Yes/0 No
1 Absent*

VII. COMMUNICATIONS (Announcements and Correspondence)

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1. Staff Communication

Deputy Director Zepeda announced firebreak and weeding abatement in City Parks as well as upcoming paving projects. Acting ACM Helfenberger shared information about the upcoming July 4th event, Movie Night Series, Water Park After Dark, Summer Concert Series, and Multicultural Festival.

2. Commission Communication

Commissioner Matthews shared that he intends to resign from the Commission as he is moving out of Antioch. Several Commissioners commented on Parks and Recreation Special Events they had attended, providing positive feedback.

VIII. ADJOURNMENT

Motion to adjourn the meeting in honor of Commissioner Matthews

Motion: Matthews

Second: Ellis

5 Yes /0 No

1 Absent


1 Abstain - Matthews

Meeting Adjourned at 7:56pm

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CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of August 15, 2024
TO: Members of the Parks and Recreation Commission
SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 
SUBJECT: Discussion on Cyclist Safety

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss and provide a recommendation to City staff.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION


This item is solely for the Parks and Recreation Commission's discussion. The item was requested for discussion by Commissioner Del Castillo via email on August 5, 2024.

ATTACHMENTS

None

CITY OF
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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of August 15, 2024
TO: Members of the Parks and Recreation Commission
SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 
SUBJECT: Overview of Funds Available for Park Improvements

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission receive the update and discuss.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

At the Parks and Recreation Commission regular meeting of November 18, 2021, the Commission requested a review of the various funds available for park construction and renovation. A similar overview was given in March of 2021. The last review was on January 20, 2022.

ATTACHMENTS


None

CITY OF
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STAFF REPORT TO THE PARKS AND RECREATION COMMISSION

DATE: Regular Meeting of August 15, 2024

TO: Members of the Parks and Recreation Commission

SUBMITTED BY: Brad Helfenberger, Parks and Recreation Director 

SUBJECT: Update on "City Resources Page" for the Recreation Guide

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission discuss and provide a recommendation to City staff.

FISCAL IMPACT

This recommended action has no direct fiscal impact at this time.

DISCUSSION

At the Parks and Recreation Commission Regular Meeting of April 18, 2024, Vice-Chair Ellis inquired about the possibility of creating a "City Resources" page in the Recreation Guide, which is mailed to all Antioch residents three times per year. Staff have since created such a page that will be included with the Fall 2024 Activity Guide. It is attached to this report for the Commission's review and discussion.

ATTACHMENTS

Attachment A: City Resources Pages

CITY RESOURCES

AVAILABLE TO ANTIOCH RESIDENTS

VALUABLE INFORMATION YOU'LL WANT TO KNOW

01 | BULK WASTE EVENTS

Bulk waste collection events are available to Antioch residents throughout the year. You will be notified of a collection date in your neighborhood by postcard from Republic Services one month before your scheduled event.



02 | ILLEGAL DUMPING

How do I report illegal dumping?

If you witness illegal dumping in progress, please call 911 immediately and report all relevant details to the police (date and time, location, and a description of the vehicle and driver). Your information will help law enforcement stop a criminal act that hurts the community and environment.

- If you find illegal dumping on your property and notice any items with addresses on it, please report it to Code Enforcement at **(925) 779-7042**.
- To request a pickup of illegal dumping on city streets or public right of ways, please call customer service at **(925) 685-4711**.
- Download the SeeClickFix app to report illegal dumping.



Get Connected. Get Help.™

211 CONTRA COSTA DATABASE

The Contra Costa Crisis Center is our local 211 directory for services relating to mental health, shelter/housing, food assistance, medical/dental care and more.

www.cccc.myresourcedirectory.com

Dial 2-1-1 or text HOPE to 20121

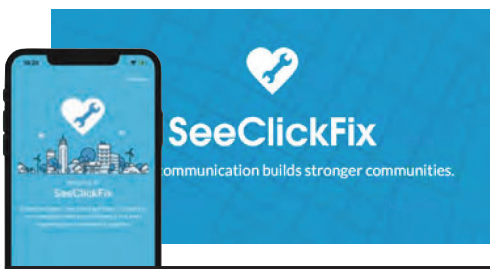
VISIT ANTIOCH.GOV FOR MORE INFORMATION

03 | SEE CLICK FIX APP

Reporting non-emergency code violations, repairs, or landscaping concerns to the City is easy with SeeClickFix. Improvements have been made to the City of Antioch's SeeClickFix platform. Citizens will now receive an Open, Acknowledged, and Closed response on all submitted requests.

Citizens may also call Public Works during business hours at **(925) 779-6950**. The Public Works Department provides 24-hour emergency response water and sewer line as well as urgent calls related to public infrastructure. After regular working hours, weekends and holidays, call the Police Dispatch non-emergency number, **(925) 778-2441** for service.

Download the mobile app today! Available in the App Store and Google Play. Visit: antiochca.gov/seeclickfix



04 | WATER SERVICES

- To start or stop water service, visit: www.antiochca.gov/finance-department/water to submit an online form.
- For water bill payment options, visit:

www.antiochca.gov/finance-department/water/how-to-pay-your-bill

- For questions about your water bill, you may email or call Customer Service at service@antiochca.gov or (925) 779-7060.

Drought Information:

To report water waste concerns that you encounter, contact any of the following channels:

1. Call the City of Antioch Drought Hotline (925) 779-6140
2. Visit: antiochca.gov/comments/forms/drought-information
3. Visit: www.savewater.ca.gov
4. Use our app: www.seeclickfix.com/antioch

Prohibited Water Uses:

Please keep in mind that per City of Antioch Municipal Code 6-10.04, the following water uses are always prohibited

1. Permitting water to flow onto a sidewalk, driveway or street, or escape down a gutter, ditch or other service drain;
2. Outside watering that results in excessive flooding or runoff into a gutter, drain, walkway or street;
3. Using City-furnished water for non-recirculating decorative fountains or filling of decorative lakes or ponds;
4. Washing of paved or other hard surface areas, including sidewalks, walkways, driveways, patios and parking areas with City-furnished water;
5. Failing to repair a controllable leak of water; and/or
6. Using a hose without an automatic shutoff nozzle.

05 | ANIMAL SERVICES

Questions about Animals?

Visit the FAQ at: antiochca.gov/police/animal-services/animal-services-faqs

Rehoming your pets can be a difficult decision. Find more information at: <https://home-home.org/rehome>

Animal Services is dedicated to promoting animal welfare and public awareness which results in humans and animals living together



in harmony. The Antioch Animal Services Center is responsible for the enforcement of Local and State Laws relating to the care, control, and protection of animals and of our citizens. Officers' responsibilities include picking up and confining stray, sick, injured, vicious and dead animals; issuance of dog licenses; patrolling the City streets; control of animal nuisance problems and animal euthanasia. The Animal Shelter also provides adoption, volunteer, and education programs.

Special features include:

- A room in which prospective pet owners can meet and interact with the animals
- A fenced exercise yard
- All the animals are housed indoors in a heated/air-conditioned facility.

Antioch Animal Services

300 L Street, Antioch
(925) 779-6989