

City of Antioch Water Service
TWO WEEKS ARRANGEMENT



Request Date: _____

ACCOUNT NUMBER:	
CUSTOMER NAME	_____

SERVICE ADDRESS:	
BALANCE OUTSTANDING	_____

In order to pay the outstanding balance on the City of Antioch water account referenced above, the undersigned agrees to the following payment terms and conditions.

Payment Due Date	Payment Amount

INITIALS

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TO MAKE A PAYMENT: Payment MUST be made in one of the following ways: PAYMENT MUST BE MADE ON OR BEFORE DUE DATE

- ♦ **DO NOT MAIL YOUR PAYMENT**
- ♦ **CHECKS ARE NOT ACCEPTED**
- ♦ **ONLINE** at <https://www.municipalonlinepayments.com/antiochca>. Debit or credit cards accepted (Visa, MasterCard, Discover)
- ♦ **BY PHONE** AT 866-301-8999. Debit or credit cards accepted (Visa, MasterCard, Discover)
- ♦ **NIGHT DROP BOX** may be used after regular business hours to drop off your payment. NIGHT DROP PAYMENTS MUST BE RECEIVED PRIOR TO 7:30 AM THE BUSINESS DAY IMMEDIATELY FOLLOWING YOUR DUE DATE. CASHIER'S CHECKS OR MONEY ORDERS are encouraged as the City is not responsible for cash left in the Night Drop Box. CHECKS ARE NOT ACCEPTED.

This arrangement takes **PRECEDENCE OVER ANY NOTICE OR REGULAR MONTHLY BILL** that you may receive with different due dates during the term of this agreement. **If the terms of this agreement are satisfied, your water service will not be interrupted.**

- ♦ **IMPORTANT - FAILURE TO MEET THE ABOVE TERMS WILL RESULT IN WATER INTERRUPTION AND FOLLOWING FEES:**
 - ♦ **PROCESSING SERVICE CHARGE:** Your water account will be charged a required Processing Service Charge of \$28.00 and considered "Suspended"
 - ♦ **DISCONNECTION SERVICE CHARGE:** If water service is disconnected, your water account will be charged a required Disconnection Service Charge of \$105.00 and will be restored the FOLLOWING BUSINESS DAY of receiving payment.
 - ♦ **DEPOSIT:** A minimum deposit of \$300.00 may be required, if not already on file with City of Antioch.
 - ♦ **SAME DAY RESTORATION:** To obtain same day restoration, once water service has been disconnected, a Same Day Fee of \$154.00 will be required. Otherwise, water will be restored the FOLLOWING BUSINESS DAY at no additional charge. Tampering of the water meter will result in a minimum Tamper fee of \$250.00
 - ♦ **The City will not enter into any future extensions until the account has been kept current for a minimum of six months.**
- I have read, understand and agree to the terms stated above:

Signature

Date

City Representative

RETURN INSTRUCTIONS	
Email	service@antiochca.gov
Mail	PO Box 5007, Antioch, CA 94531
Fax	925-779-7054